

Presenters

Office of Undergraduate Admissions

- **Christoph Guttentag (he/him), *Dean of Undergraduate Admissions***
- **Colleen Miltenberg (she/her), Assistant Director**

Office of Financial Aid

- **Nicole Knight (she/her), *Assistant Director***

Office of Human Resources

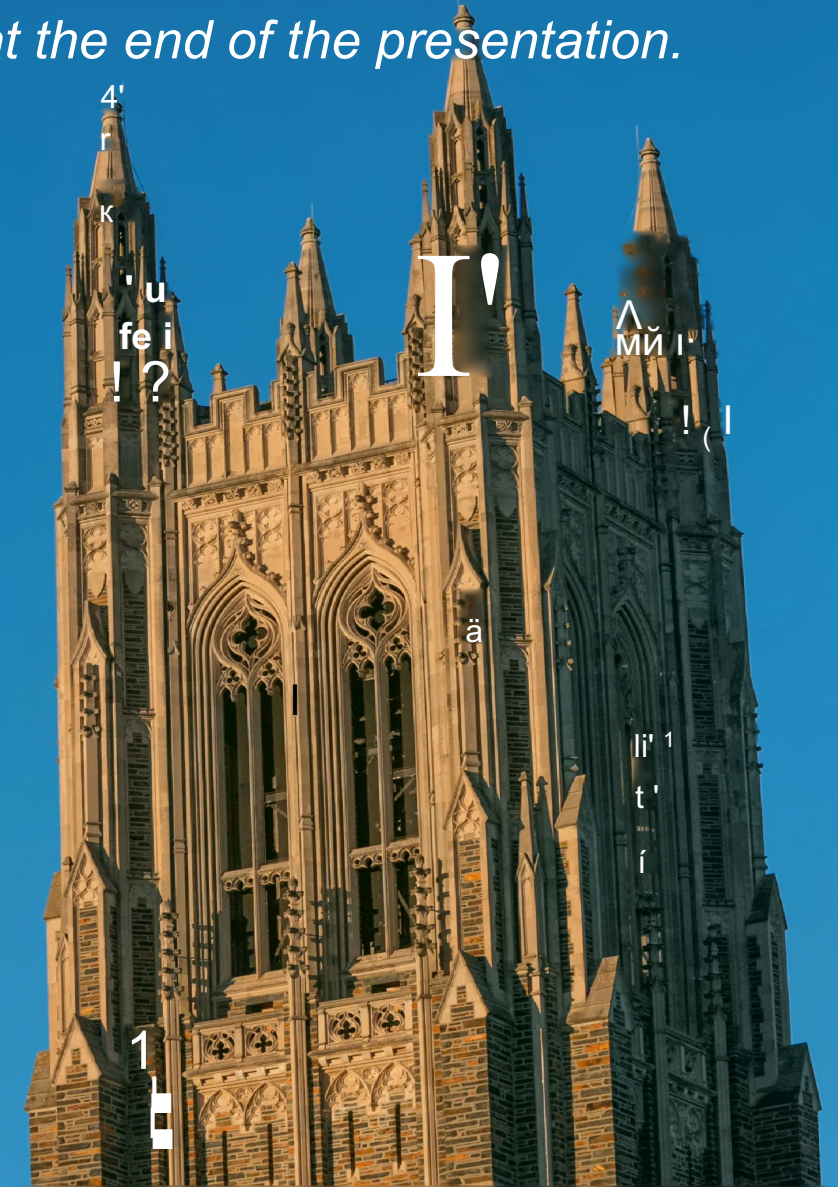
- **Deborah Daye (she/her), *Senior Benefits Analyst***

Our Program

- **Admissions**
 - Grades and classes
 - Standardized testing
 - Getting involved
 - Thinking about colleges
- **Financial Aid**
 - Types of aid
 - Application process
 - Resources
- **Duke Children's Tuition Grant (CTG) Program**

Questions?

Use the Q + A chat box to type your questions. We will be able to answer some at the end of the presentation.



Why Now?

- **Decisions made now may affect the course through high school and beyond**
- **We often we hear families say, “We wish we had known...”**
- **Not to overwhelm you, but to provide timely information and steps you can be taking now to decrease anxiety later**
- **We have experience, and want to share pertinent advice from our offices**

Advice for 8th Graders

- **FINISH STRONG.** Placement in some 9th grade classes might be based on grades this year
- **FINISH SMART.** Now is the time to be the most organized student you can be. Take those skills with you to high school. You will **NEED** them!
- **FINISH BALANCED.** Stay involved in the extra-curricular activities that bring you joy. Maintain healthy friendships.

If you will be choosing your high school:

- Consider the distinctive features of the school. Is it a good match for you?
- Visit and talk to students you know to get a student's view of the school. Parents, talk to other parents. Visit the school at an open house and, if possible, during a typical school day.

All students:

- Plan the classes you need and want take for all four years - but give yourself some flexibility.

Some types of classes beyond College Prep & Honors

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- Taken at local community colleges or universities in the surrounding area
- Taught by a college professor and often weighted the same as AP classes
- May not be an option until all AP classes are exhausted or until later in high school

AP

- Challenging, college level courses with curricula created by College Board
- Many colleges offer credit and/or placement for Advanced Placement courses
- Exams are taken in May with final scores of 1 to 5

IB

- Challenging, college level courses emphasizing intercultural understanding & enrichment
- Exams in May with final scores of 1 to 7
- Options can include the full diploma or singular classes (or both)
- 4,000-word research essay & 150 hours of service are core elements of the IB diploma

Course Selection

Ask yourself these questions as you select your courses..

- **Are you challenging yourself without overstressing yourself?**
- **Are you pursuing what interests you?**
- **Are you taking a variety of academic subjects?**

Grade: 9	2011/12	
90112G	Health/Pe (Req 9-12)	98
95202SE	HIGH SCHOOL SEMINAR	100
30205	HONORS BIOLOGY I	96
10215	HONORS ENGLISH I	97
20305	HONORS GEOMETRY	99
40245	HONORS WORLD HISTORY	97
52302	VOCAL MUSIC I	99
52302	VOCAL MUSIC I	99
Grade: 10	2012/13	
20245	Algebra II Honors	96
10225	English II Honors	97
30505	HONORS CHEMISTRY I	95
40525	HONORS CIVICS AND ECONOMICS	97
10512	SPANISH I	99
10522	SPANISH II	100
52195WCH	Specialization: Women's Choir Advance	99
52195WCH	Specialization: Women's Choir Advance	100
Grade: 11	2013/14	
10357X0	AP English Language and Composition	96
11435X0	Spanish III Honors	99
43015X0	U.S. History Honors / US History (Honors)	96
52335X0	Vocal Music (Advanced) Honors	100
31107X0	AP ENVIRONMENTAL SCIENCE	93
2082X0	Contemporary Law and Justice	96
24035X0	Pre-Calculus Honors / HNS PRECALCULUS	98
152335X0	Vocal Music (Advanced) Honors	99

What Most College Will See in Applications:

- Your summary transcript and GPA (both weighted and unweighted) and class rank, if provided
- Grades are important, but GPA and class rank are not everything
- Does your transcript tell a particular story?

Advice for 9th Graders

- **DON'T WAIT TO DO YOUR BEST ACADEMIC WORK!** Most colleges consider your grades from freshman year.
- **CONNECT WITH YOUR TEACHERS.** Get to know your teachers. Let them know if you could use some extra help, or if you want to be more academically challenged.
- **GET TO KNOW YOUR GUIDANCE/ACADEMIC COUNSELOR.** If they have time, talk about more than just your 10th grade courses.
- **THINK ABOUT EXTRACURRICULAR ACTIVITIES.** Don't be afraid to explore what may interest you or what matters to you.

Advice for 10th Graders

- **CONTINUE TO WORK HARD AND DO YOUR BEST.** Most colleges will see just your summary transcript.
- **AVOID THE SOPHOMORE SLUMP.** Classes will get harder. Don't be afraid to refine your study habits and time management skills. Reach out to teachers and your counselor for help.
- **CONTINUE TO CONSIDER YOUR COURSES CHOICES.** Will you take AP, IB, or dual enrollment courses next year? What subjects interest you the most? Be sure you are taking a challenging curriculum relative to the high school you attend.
- **CONTINUE TO THINK ABOUT YOUR TIME OUTSIDE OF SCHOOL.** What activities are you enjoying? Are you making something better? Remember, interests and friends may change.
- **BE KIND.** People notice how you treat others.

Tests to Expect

ACT and PreAct

- Math, Science, English, Reading
- Each section scored 1-36 and “Composite”

- PreACT 8/9 is for grades 8 and 9
- PreACT and PreACT Secure is for grade 10
- ACT is for grades 11 and 12

- In some districts students to take the test during a regular school day

- All North Carolina juniors in public schools are required to take the ACT at their high school in February.

SAT and PSAT

- Reading & Writing, Math
- Each section scored 200-800

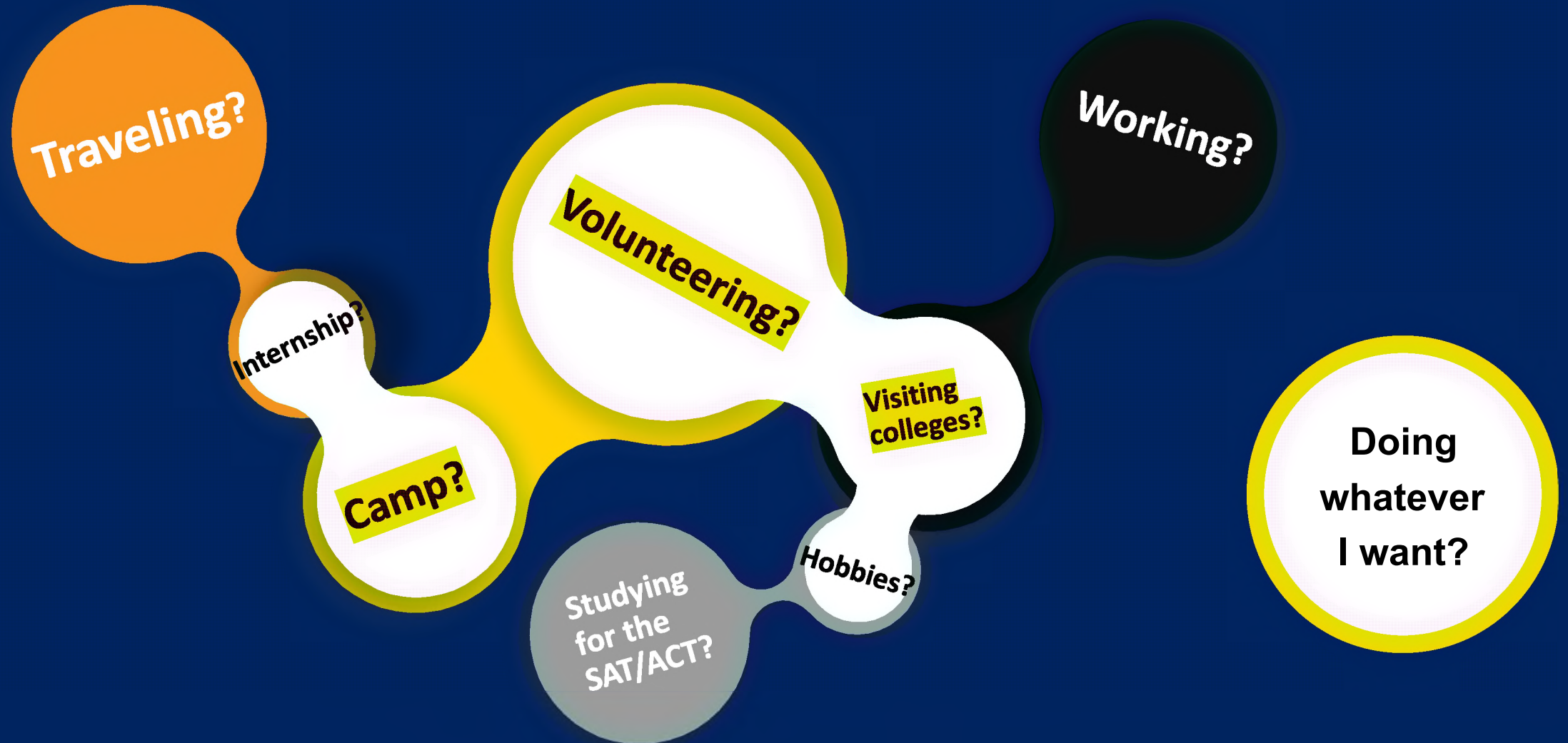
- PSAT 8/9 is for grades 8 and 9
- The PSAT 10 is for grade 10 only
- PSAT/NMSQT is for grade 10 or 11
- Only the PSAT in 11th grade qualifies students for National Merit Scholarship Program

- PSAT and now SAT are digital
- Tests can be taken at school or at test centers

Test-Optional

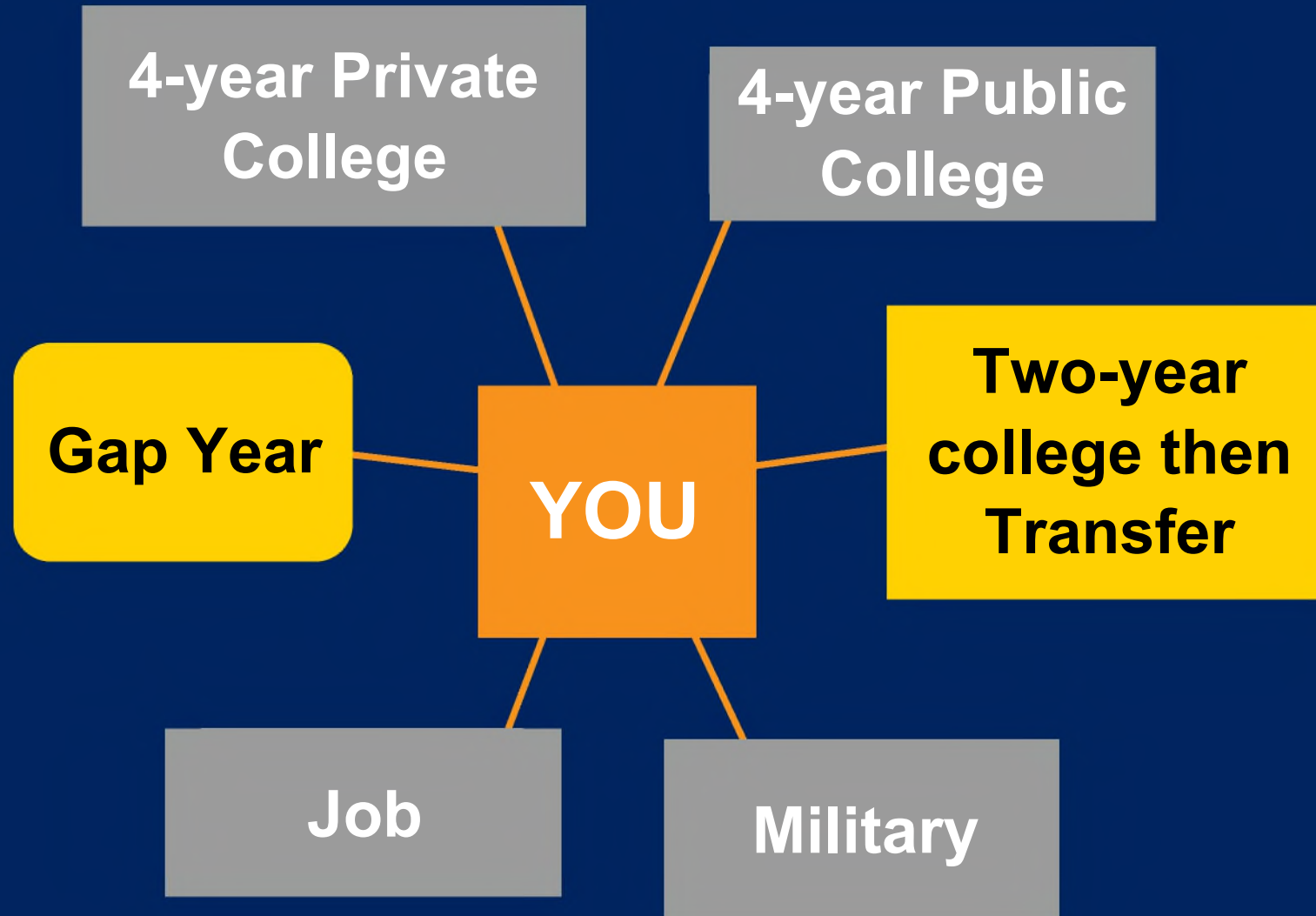
- Test optional means that regardless of whether you take or do not take the SAT or ACT, you do not need to submit scores to be considered for admission. The choice is yours.
- Most colleges no longer require testing as a part of their application—but some do.
- College policies tend to be reviewed every year or two. A policy in place this year may be different by the time you apply.
- For more information, [fairtest.org](https://www.fairtest.org) is a good resource but has its own point of view.

How Should I Spend My Summers?



**Advice in thinking about
colleges...**

One Size Does Not Fit All



Our advice when beginning to look at colleges

- **START LOCALLY.** There are so many different types of colleges in our area (HBCUs, women's colleges, two-year, public, private). They are easy to visit and will help you get a feel for what you like and do not like.
- If you will be visiting an area already (vacations, family gatherings, etc.) we recommend seeing some of the local colleges.
- **FOCUS ON THE ATTRIBUTES:**

Population Size	Clubs & Activities	Diversity
Academic Programs	Location	Affordability
Residential Life	Single-sex or Coed	Admissions Standards
- **BEGIN MAKING LISTS.** Discuss what you do and don't like so that you can begin to narrow your focus.

Public Universities in NC



4-9ERS



FINAL TIPS

- Maintain good grades
- Continue to explore your extracurricular activities
- Visit colleges - and their websites
- Join mailing lists for colleges that interest you
- Create an email address just for your college journey; share access with your parents
- Stay organized & ask questions
- Keep the discussion lines with parents open



Financial Aid 101

Nicole Knight, Assistant Director

Duke | KARSH OFFICE *of*
UNDERGRADUATE FINANCIAL SUPPORT

The Financial Aid Application Process

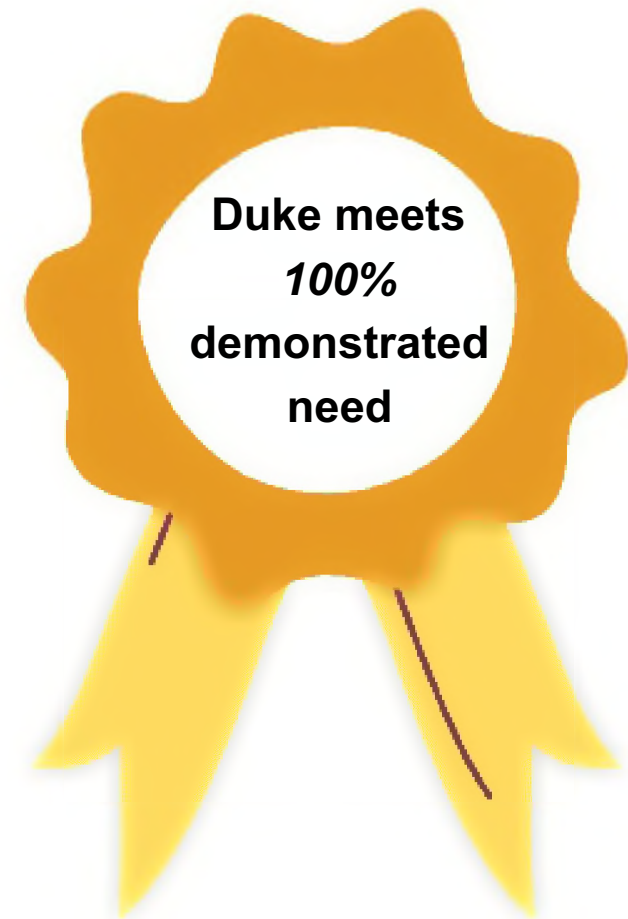
Step 1: Identify your schools & their priority deadlines (often Dec. 1st or earlier)

Step 2: Fill out the FAFSA (www.fafsa.gov)

Step 3: Fill out the College Board CSS Profile (www.collegeboard.org), if requested

Step 4: Send in any additional requested information to your schools (through their specific portals or College Board)

Step 5: Check your email!



How does it work?



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@ Duke Puppy Kindergarten

- The application process identifies a:
Student Aid Index (FAFSA)
and/or
Family Contribution (Institutionally determined via the CSS Profile)
- Institutional Financial Aid is often awarded based on need:

Total (billed & non-billed) Costs
- Contribution
Need

Types of Financial Aid

- Need-based grants
- Parent and student loans
- Work Study
- Merit scholarships (institutional or external)
- Duke tuition benefit often reduces need-based grant aid dollar for dollar



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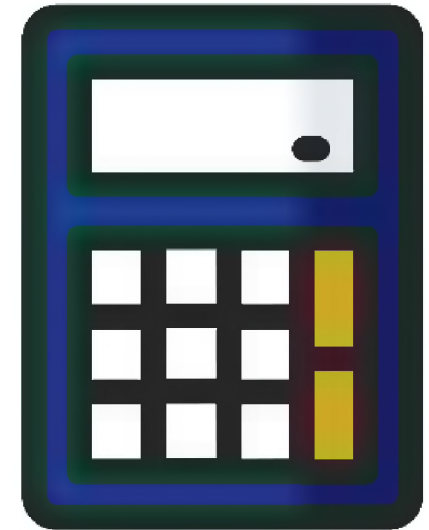
Duke's Commitment to the Carolinas



- NC and SC residents with total household **incomes <\$150,000 can attend Duke tuition free**. No loans are used to meet financial need!
- NC and SC residents with total household incomes **<\$65,000 receive free tuition, fees, housing, and meals** as well as support for books and course materials.
- **Active-duty** military service members from the Carolinas and their children qualify regardless of current location. Additionally, any service members stationed currently in the Carolinas qualify regardless of permanent residence.

Tuition Benefit or the NC/SC Initiative?

- Before deciding on whether to use your [Duke Children's Tuition Grant benefit](#) through human resources, you should first confirm your eligibility for the full tuition grant program with our aid office (you can contact finaid@duke.edu) to confirm you are in the eligible income range.
- If you qualify, we would encourage you to use this program for NC and SC residents rather than the tuition benefit since it will exceed what is available from the Children's Tuition Grant program!



**NET PRICE
CALCULATOR**

Tips of the Trade

- Meet the priority deadline. This will ensure that your award letter is provided with notification of admission.
 - Don't wait until you are admitted to file an application. If you do, you may miss scholarship opportunities at some schools, or your award letter may be delayed.
- Ask how students are contacted for missing information.
- Complete all questions accurately.
- Keep a copy of all documents for your records.
- When you have received your offer, ask your financial aid office about financing options available, such as payment plans and loan options.



Helpful Resources



- **The college's financial aid office website.** This is also where you can access the Net Price Calculator for an estimate of your financial aid award.
- **College Foundation of North Carolina.** Go to www.CFNC.org for financial aid tips, information about scholarships and grants, loan calculators, etc.
- Talk to a **financial aid counselor** at the colleges where you apply.
- Do not forget your **college counselor!**

Questions?

Visit our website!
financialaid.duke.edu



Duke

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HUMAN RESOURCES

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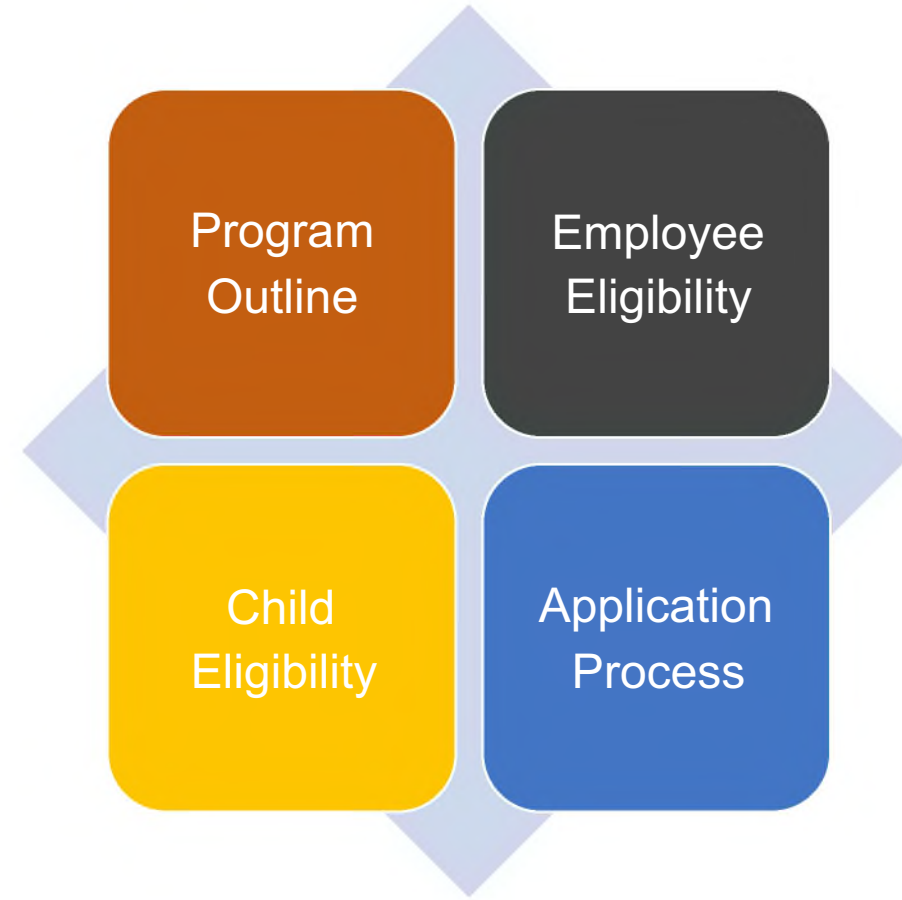




Duke Children's Tuition Grant (CTG) Program 2023-2024



Agenda



Program Outline and Overview:



A grant for undergraduate tuition expenses incurred by children of eligible employees for full-time study at any approved, accredited institution of higher education (college or university).



Degree-granting program at the associate or bachelor's level



NC public colleges and universities excluded



Child's pursuit of the first bachelor's degree

Second undergraduate degrees and graduate study excluded



Eligible employees may receive:

Up to the maximum grant for each academic year

Up to the maximum of 16 semesters

Up to the maximum of 8 semesters for any one child

Employee Eligibility

ALL of the following criteria must be met:

- Employee must be in a full-time, benefits eligible position (working at least 30 hours per week); and
- During current term of employment, have at least 5 years of consecutive, full-time service as a regular full-time employee; and

Please note the Children's Tuition Grant Program is NOT available to new employees in the Health System (*Employees hired after 01/01/1999 working with Duke Hospital, Duke Regional, Duke Raleigh, PRMO, Duke Primary Care, Duke Cancer Center, Duke Homecare and Hospice, and all other areas/units included as Duke University Health System*).

Employee must be either:

- A current Duke University or Duke University Medical Center employee who has completed the five year service credit while employed within the University or Medical Center; or
- A Duke University, Duke Medical Center, or Duke Hospital employee hired prior to January 1, 1999, with no break in service (this group will retain tuition benefits even after transferring to the Health System); or
- A member of Local 77 who works within Duke University Health System

Verifying your Eligibility

- Eligibility may be verified through your Duke@Work account.
- If the Children's Tuition Grant Application link is visible in Duke@Work, then the programming logic has determined that you may be currently eligible to participate in the CTG program.

If you do not yet meet the eligibility requirements for this program, the link will not appear. Since a status change (e.g., reduction in hours worked, rate of pay classification, transfer to another entity, or termination of employment) could affect eligibility, we are unable to confirm a staff member's future eligibility for this program.

Child Eligibility

- Children include:
 - Biological
 - Adopted
 - Stepchild
 - Child of HR registered Same-Sex Spousal Equivalent
- Child eligible up until first semester or quarter after the 26th birthday
- There is no age limit for eligible employees hired prior to January 1, 1999[^]

Application Process

EFFECTIVE JULY 5, 2023:

- Online application process is now available for all eligible active employees

Employee Services

- g Enter Exempt Time-Off Report
- g Setup Your Delegate for Exempt Time-off Reporting



My Team

- Access API Time & Attendance
- Approve Current Period Biweekly Timecards - 07/03/2023-07/16/2023
- Approve Exempt Time Off (University Depts)
- How To Guide - Approve/Enter ETO on your Mobile for University & SOM
- Review my Backup Approvers & Those I Backup
- Display/Access DUHS Performance Reviews
- Add Administrative Delegates for Performance Management
- Display/Access Performance Reviews - Delegates
- Maintain Performance Management Reporting Relationships
- Display/Access University Performance Reviews
- Need Help? - Performance Management Documentation for Managers
- Need Help? - Performance Management Documentation on Reporting Relationships Tool

My Career

- Access my Performance Reviews
- Need Help? Performance Management Documentation
- Search & View Career Opportunities in Duke SuccessFactors Careers
- Access Training in Duke's Learning Management System (LMS)

60

My Benefits

- Enroll/Make Changes to my 403B Faculty and Staff Retirement Plan
- Access my Fidelity Account
- Estimate my Pension Benefit - ERP Pension Plan Projection Tool for Biweekly Paid Employees
- View my Current Benefit Plans
- How Do I Enroll in my Benefits?
- When Can I Make Benefit Changes?
- Enroll in Health Coverage for my Qualifying Life Event
- Add/Change my Basic Life Insurance Beneficiary(ies)
- Access my Health and Dependent Care Reimbursement Accounts
- Children's Tuition Grant Application - Fall 2023 Application Available July 5, 2023
- Apply for Employee Tuition Assistance
- Enroll/View Supplemental Term Life Insurance. Auto/Home Insurance
- Access a List of Benefit Plan Providers and Contact Information
- Access a List of Retirement Vendors for Enrollment and Changing Funds
- Access a List of Network Health, Dental and Vision Providers



My Expenses

- Manage my Existing Trip Expense Reports
- Manage my Employees' Expense Reports



Links and Resources

Step-by-Step Instructions for
Completing the Online
Application

Children's Tuition Grant
Program Overview

Employee Eligibility Rules

Child Eligibility Rules

Medical Coverage for Children
Attending School Out-of-State

:: Children's Tuition Grant (CTG) Program

CURRENT CTG ANNOUNCEMENTS

- Online application process now available for ALL eligible employees! Read details below.
- Applications for the fall 2023 available 07/05/2023.
- Will your child attend school out-of-state? Click [here](#) for important information on medical coverage for children who attend school out-of-state

NEW ONLINE Employee Application process for ALL eligible employees!

All active/eligible employees will now complete and submit the Employee section of the CTGP application online via Duke@Work beginning with the fall 2023 semester.

Though some schools have yet to opt-in to the AdobeSign electronic signature step of the online process, all eligible employees will still create and submit the application via the CTG link on Duke@Work. If your school is *not* participating in the e-signature step, you will receive an email with instructions for printing, mailing/emailing the school's section when you click Submit.

If your school is not currently participating in the electronic signature step in this process for their portion of the application, we encourage you to reach out to them to provide us with a contact email address so your dependent's school can also be set up for the electronic signature step.

Don't see your dependent's school listed in the school drop-down on the application? Please email us at ctgp@duke.edu.

READ THIS BEFORE PROCEEDING [Click here for more information](#) [Click here for more information](#)

Important Application Process Information (cont...)

- Online Applications - available July 1st
- Fall Semester - payments begin July 1st
- Spring Semester - payments begin November 1st

Note: Applications should be completed and forwarded to school as soon as available online. Payment processing requires at least 7-14 business days from receipt of completed application and, if applicable, supporting documentation.

Designated Aid vs Undesignated Aid

Designated Aid

Scholarships and/or grants student receives to pay for core tuition only

Undesignated Aid

Scholarships and/or grants student receives to pay for any eligible educational expenses (i.e. room & board, tuition, fees, etc.)

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Note: Classification of scholarship or grant as designated or undesignated is “not” determined by Duke

Let's talk numbers...

2023-2024 Academic Year

Maximum Tuition Grant Payment

\$23,794.00 per semester

Maximum Tuition Grant Payment

\$47,588.00 per academic year

(August 1 - July 31)

CTG Deductible

\$ 3,510.00 per semester



North Carolina Public Colleges and Universities

• Tuition	\$3,509.50
• Less: CTG Deductible	<u>(\$3,510.00)*</u>
	(\$ - .50)

*The CTG deductible is more than North Carolina “public” colleges and universities. Once the per semester deductible is satisfied, there is no payable benefit to any of the UNC system colleges or universities. Therefore, **the Tuition Grant benefit can only be used at an in-state private college or university or an out-of-state public or private college or university.**

OTHER COLLEGE EXPENSES TO CONSIDER:

Electronics/Technology

Clothes

Study Abroad

Greek Life

Transportation

Traveling Home

Books & Supplies

Health Insurance &
Medical Costs

- Dependents attending college outside of your medical plan service area is a QLE

Questions

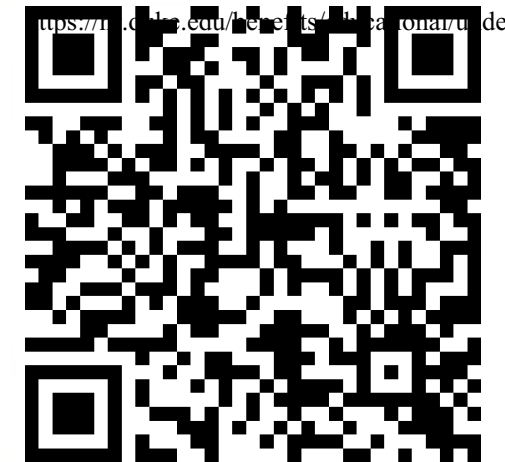
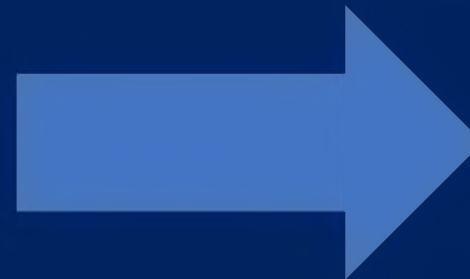




Thank you so much for attending.

A reminder that the presentation and video recording will be available next week on the HR website.

SCAN HERE



<https://hr.duke.edu/benefits/healthcare/undergraduate>